

Sharon Stewart

MA DESE Licensure (Professional):

- Superintendent/ Assistant Superintendent
- Administrator of Special Education
- Special Education Teacher, (previously also held Elementary Teacher-K-8)
- SEI, Administrator endorsement

Professional Experience:

Consultation and Training Program Development and Implementation

Jan 2017-current

Both as a private consultant and for Future Management Systems;
Projects and Topics include: Health Program Evaluation, Data-Driven
Decision making, IEP development, Leadership skill awareness
and development, Recruitment of district leaders

Tri-Town School Union: Boxford, Middleton, Topsfield Public Schools

- Assistant Superintendent of Student Support Services July 2013- December 2016
- Special Education Administrator August 2000-June 2013

Beverly Public Schools, 502 Cabot St., Beverly, MA

- Director of Special Services August 1995-July 2000

Shore Educational Collaborative, Mystic Valley Parkway, Chelsea, MA

- Programs Director July 1986-August 1995
- Curriculum Coordinator July 1984-July 1986
- Alternative Education Coordinator Sept. 1982-July 1984
- Special Education Teacher July 1979-Sept. 1982

Essential Experience and Skills:

- Leadership, Communication, Consultation, Collaboration, and Team-building
- Organization and development of systems and procedures that translate goals into common understanding, concrete action plans, and guides to assist school staff in their ongoing work and decision-making
- Goal-focused and Results-oriented while ensuring details are executed to support goal attainment and success
- Data analysis and synthesis to inform essential decisions and guide teams in developing meaningful action plans
- Collaborative approach to problem-solving through active, deep listening and ability to summarize key points and identify the common ground from varied perspectives
- Program need identification, planning & development, implementation and ongoing monitoring; particular expertise in special population programs development
- Staff recruitment, coaching, supervision and evaluation which support teacher development, growth and high level professional learning and advancement
- Have led many of the Administrative position search committees
- Co-led the review of and training for staff in the DESE Educator Evaluation Model
- Regularly review and identify topics for professional development for a variety of roles, assist in determining appropriate methods for targeted and timely PD delivery
- Participated in contract negotiations with our educators, including 'Unit B' (paras)
- Budget preparation, presentation, defense, and monitoring; Grant writing

- Have led multiple DESE mandated Coordinated Program Review processes for Special Education, English Language Learner Education, and Civil Rights; completed all the necessary preliminary documents as well as any Corrective Action Plans
- Oversee Health Education, Nursing Programs and staff, and Guidance services
- Participate in K-12 Health Education/Nursing professional groups to deepen understanding and facilitate the continuity between elementary and secondary health education and services for our students and families

Education:

- Lesley College; Masters, Education Administration
- Boston College; Bachelors, Special/Elementary Education

Graduate Instruction:

- Lesley University & Brookwood School, Graduate Intern Seminar: Special Education
- Northeast Consortium for Staff Development
 - o Special Education for Administrators
 - o Special Education Law

Recent Professional Memberships and Affiliations:

- Massachusetts Association of School Superintendents
- North Shore Superintendent's Round Table
- Tri-Town Council, "The Coalition" (to Prevent and Reduce Youth Substance Abuse)
- Council for Exceptional Children, Administrators of Special Education Division
- Northshore Education Consortium and the CREST Collaborative, Special Education Directors Advisory Committee, very active member
- ASCD
- Member of the 'first class' of the DESE sponsored institute: *Experienced Special Education Directors Leadership Academy* (2004) and have participated in annual seminars to ensure currency of knowledge and practice

References:

- Provided upon request